

# Sample Entry Form

Closing deadline for entries 1 March 2012

This is a sample entry form for your information only to help you collect the data required. This form needs to be completed online.

**Do not fill out or send us this form, entries will only be accepted through the online entry process.**

[\*] denotes mandatory field

## 1. Payment transaction ID No.\* (this can be found on your automated receipt)

## Submitted By

### 2. Main contact details for submission process\*

Contact person*	<input type="text"/>
Company name*	<input type="text"/>
Address line 1	<input type="text"/>
Address line 2	<input type="text"/>
Town/City	<input type="text"/>
Postcode	<input type="text"/>
Tel*	<input type="text"/>
Email*	<input type="text"/>

## Scheme Entry

### 3. Award category\*

Project  Completed Scheme

### 4. Name of project or completed scheme\*

### 5. Completion date or estimated completion date\*

### 6. Postal address of project or completed scheme

Address line 1*	<input type="text"/>
Address line 2	<input type="text"/>
Town/City*	<input type="text"/>
Postcode*	<input type="text"/>

## Contact Details

### 7. Architect or designer details (1)

Contact person*	<input type="text"/>
Company name*	<input type="text"/>
Address line 1*	<input type="text"/>
Address line 2	<input type="text"/>
Town/City*	<input type="text"/>
Postcode*	<input type="text"/>
Tel	<input type="text"/>
Email*	<input type="text"/>

**8. Developer or commissioning body details**

Contact person\*   
Company name\*   
Address line 1\*   
Address line 2   
Town/City\*  Postcode\*   
Tel  Email\*

**9. Local planning authority details**

Address line 1\*   
Address line 2   
Town/City\*  Postcode\*   
Name of head of planning   
Tel  Email\*   
Detailed planning permission number\*  Date   
Name of planning officer

**10. Builder or contractor details**

Contact person\*   
Company name\*   
Address line 1\*   
Address line 2   
Town/City\*  Postcode\*   
Tel  Email\*

**Development Details**

**11. Number of homes\***

Houses  Flats/Maisonettes

**12. Site size\***

Hectares

**Net density\***  Homes per hectare

(as defined in PPS3 as "including only those site areas which will be developed for housing and directly associated uses, including access roads within the site, private garden space, car parking areas, incidental open space and landscaping for childrens play areas, where these are provided")

**13. Schedule of accommodation\*** (showing range of choice e.g. 20 x 1 bed apartments, 5 x 3 bed town houses, 10 x 2 bed apartments)

**14. Size of homes (m<sup>2</sup>)\*** (Size of home which is principal offer - e.g. If your schemes consists mainly of 2 bed houses, we would like to know the size of the most common dwelling type in m<sup>2</sup>)

Smallest  Largest  Size of home which is principal offer

**15. Tenure mix\*** please define tenure % mix if applicable

(ie. 70% private dwelling and 30% housing association dwelling = 70/30 split)

16. Number of car parking spaces\* (within the site boundary)

17. Description of any private and/or public outdoor space or other amenity

18. Brief planning history

19. Sales / rental prices

Average sale price per sqm £

Average monthly rental price per sqm £

#### Final submission

- I confirm that the written permission of the developer or commissioning body has been obtained (tick to confirm)
- All the information in this entry form has been checked and my entry is ready for submission

**Submit**

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